

Members at meeting	Sam Alleyne, Katie Cowan, Mary Doherty, Angie Durrance, Kimberley Durrance, Gill Fitzhugh, Ludo Hunter-Tilney, Orrel Lawrence, Abibatu Olwa, Susanna Rustin, Angela Singhate, Emma Sweeney, Simon Walton,	
Non-members at meeting	Ted Flanagan	
Members unable to attend	Joe Gordon	
Item discussed	Decision or action	Person leading
	Apologies were received from Joe Gordon and Fabian Sharp Group agreed minutes from 11/08/11 and approved them for public display.	
1. Transition to Shadow Council	It was agreed that the Campaign would adopt more formal structures and procedures as it moved towards becoming a shadow community council. The group agreed on adopting a committee structure. Each committee will appoint a chair/vice chair, agree key tasks/priorities/responsibilities and report back at full campaign group meetings. ACTION: TF to produce template terms of reference to be agreed by each committee in time for next full Campaign meeting.	TF

<p>2. Report back from Governance Committee</p>	<p>An account of the meeting with Rosemarie Macqueen (chief council officer leading on Governance Review) was provided. The Governance Review is likely to start at the end of October. The deadline for a decision is 27th June 2012.</p> <p>ACTION: Governance Committee to prepare and submit a formal response to WCC Governance Review once underway.</p> <p>A full account of the Governance Workshop held at the University of Westminster on 21/09 was provided. The mission statement and aims discussed at the workshop were circulated and agreed by the group.</p> <p>ACTION: FS to circulate Mission Statement and Aims to University of Westminster and DCLG for comment and feedback.</p> <p>ACTION: Gill to contact Ricardo Blaug about recruiting an intern to research WCC Strategic priorities to see how the Council can complement them locally in Queen's Park</p> <p>ACTION: Susanna to ask Paul Dimoldenberg for a list of organisations WCC are likely to consult</p>	<p>FS</p> <p>GF</p> <p>SR</p>
<p>3. Report back from Delivery Committee</p>	<p>Katie provided an update - the delivery committee met on 28/09 to draw up a list of possible projects that the Campaign could deliver in the short term to build local support. These were circulated and agreed by the group (copy attached).</p> <p>Campaign information stalls have been taking place at local events and Maida Hill Market - these will continue in various locations around QP.</p> <p>QP Community Fireworks Display is taking place on Saturday 5th November and will be hosted by the Campaign. This will be a good opportunity to promote the Community Council to a large audience and show people the kind of large inclusive events we plan to deliver once established.</p> <p>3 cheap quick win projects were discussed:</p> <p>Homework Club:</p>	

	<p>Gill has experience of setting up and co-ordinating a Homework Club in North Kensington and is investigating setting one up in QP.</p> <p>ACTION: TF to introduce Gill to Angela Piddock (retired head of Wilberforce).</p> <p>Children's Clothing swap shop: Gill is investigating the idea of setting up a swap shop for children's clothes and has met with QP Surestart who have agreed to host it. The group was in support of this idea.</p> <p>ACTION: Gill to report back progress on both projects at next Campaign meeting</p> <p>Harrington Court Food growing project: A consultation is taking place to ask residents whether they would support a growing project in the communal area of Harrington Court - so far there is a broad consensus of support. The launch would be used as a press opportunity (hopefully with a TV gardening personality). Colin Barrow will also be invited.</p> <p>ACTION: Gill to ask Monty Don if he would attend the launch (date TBC)</p>	<p>TF</p> <p>GF</p> <p>GF</p>
<p>4. Marketing resources for agreement</p>	<p>An overview of current expenditure from the NALC grant was provided. It was agreed that decision making for expenditure of small amounts (marketing materials and magazine costs) can be decided by the relevant committee (this will be made clear in each committee's terms of reference).</p>	
<p>5. Communications</p>	<p>Community magazine:</p> <p>The masthead artwork for 'QP Voice' was circulated and approved by the group. This magazine will be produced and delivered to every household in QP in time to promote the QP Fireworks Display (which will have a centre page spread).</p> <p>ACTION: TF to send email request for volunteers to help deliver the magazine</p> <p>It was agreed that a new Communications Committee would be set up. The following volunteered to join:</p> <p>Susanna Rustin, Joe Gordon, Kimberley Durrance, Sam Alleyne, Abibatu Olwa, Orrel</p>	<p>TF</p>

	<p>Lawrence</p> <p>ACTION: SR to circulate date of the first meeting by email</p> <p>Susanna is drafting a letter on behalf of the Campaign to send to all Westminster City Councillors and another addressed to the 'Citizens of Westminster' to be published in the local press</p> <p>ACTION: SR to bring draft letters to next Communications meeting for approval.</p> <p>Ministerial Visit: Emma met Oliver Letwin at a recent NALC event and invited him to visit QP.</p> <p>ACTION: Emma to send a follow up invitation email.</p> <p>There are an increasing number of opportunities to speak about the Campaign at various networking and public events. The following members volunteered as speakers if available:</p> <p>Susanna Rustin, Angela Durrance, Emma Sweeney, Sam Alleyne, Simon Walton, Ludo Hunter-Tilney</p>	<p>SR</p> <p>ES</p>
<p>AOB:</p>	<p>Shooting Incident on John Fearon Walk</p> <p>A community response meeting is taking place on Thursday 13th October at 6.30pm at QP Primary School (hosted by the Campaign, QP Forum and the Tell It Parents Action Group)</p> <p>Susanna has produced a leaflet which will be put up around QP</p>	
<p>Date of next meeting:</p>	<p>Thursday 10th November at 6.30pm</p>	